

Norwalk Public Schools

Ralph Valenzisi
Chief of Technology, Innovation and Partnerships

Student ID:
Sample

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Dear Parent or Guardian ,

Student attendance, performance data, and recordkeeping is maintained on our comprehensive K-12 data management system, PowerSchool. I am pleased to announce that parents and guardians will be able to access information about their children via a log-in portal. To begin the process of creating your account, you will need the following information:

Access ID: Sample
Access Password: Sample

To create your account, please go to <https://powerschool.norwalkps.org> which will bring you to the login screen for the Parent Portal.

1. Select "Create an Account" and fill in the top of the screen.
2. Create your own username and password. Do not use an email address or spaces. The username and password are case sensitive.
3. Enter your child's name and the Access ID and Access Password as well as your relationship with the child where you see "Link Students to Acct."
4. Note: The Access ID and Access Password provided above are case sensitive.

Students will have their own accounts, so there is no need to share yours with them. If you would like to change your password, please access the Account Preferences Icon. If you forget your username or password, please select "Having trouble logging in?" which can be found on the Parent Portal log-in page. You will be able to access different kinds of information about your child by selecting from a number of icons. Available data includes grades, attendance, teacher comments, and obligation balances. You can also set the program to automatically generate an update that will be delivered via email on a daily, weekly, or monthly basis.

Teachers will post grades on a rolling basis, but they must have time to assess student performance and provide feedback. The amount of time required will vary based on the complexity and length of the task. Often, over the course of the 45 days that constitute a quarter, there will be fewer assignments at the beginning and more assignments of greater value toward the end. This is due to the time required to establish learning and time lines that lead to essays, projects, presentations and assessments of greater substance. Therefore, we recommend that you contact a teacher directly via email as needed. All Norwalk Public Schools emails are the last name of the teacher followed by his or her first name initial @norwalkps.org. For instance, John Smith's email would be smithj@norwalkps.org. Teachers will respond to emails as soon as they can.

If you have any issues accessing the Parent Portal, please email PowerSchool Support at powerschool@norwalkps.org.

Sincerely,

Ralph Valenzisi
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